GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

Public Service - Revenue Department - Departmental proceedings against Sri Kotari Venkateswara Rao, Tahsildar (Retired), Rolugunta Mandal, Anakapalli District - Departmental proceedings under Rule 20 of APCS (CCA) Rules, 1991 - Articles of Charges - Issued.

REVENUE (VIGILANCE-III) DEPARTMENT

G.O.RT.No. 950 Dated: 29-08-2025

Read the following:-

1. From the DG, ACB vide letter SC.No.01/DES-WVP/2023, dt.16.10.2024.
2. From the DG, ACB vide letter C.No.1/DES-WVP/2023-S.11, dt.14.05.2025.
3. G.O.Ms.No.295, Revenue (Vig.III) Department, dated:29.08.2025.
4. G.O.Ms.No.296, Revenue (Vig.III) Department, dated:29.08.2025.

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O R D E R:

It is proposed to hold an enquiry against Sri Kotari Venkateswara Rao, Tahsildar (Retired), Rolugunta Mandal, Anakapalli District in accordance with the procedure laid down in Rule 20 of the A.P.Civil Services (CC & A) Rules, 1991 for indulging in corrupt practices while discharging his duties while Surprise Check was conducted 20.01.2023 by the Inspector of Police, Anti-Corruption Bureau, Visakhapatnam Range.

2. The substance of the imputations of misconduct in respect of which the inquiry is proposed to be held is set out in the enclosed statement of Articles of Charges (Annexure.I). A list of documents by which, and a list of witnesses by whom, the Articles of Charges are proposed to be sustained are also enclosed (Annexures. II, III & IV).

3. Sri Kotari Venkateswara Rao, Tahsildar (Retired), Rolugunta Mandal, Anakapalli District is directed to submit within 10 days of the receipt of this order, a written statement of his defence.

4. Sri Kotari Venkateswara Rao, Tahsildar (Retired), Rolugunta Mandal, Anakapalli District is informed that an inquiry will be held only in respect of those Articles of Charges as are not admitted. He should, therefore, specifically admit or deny each Article of Charge.

5. Sri Kotari Venkateswara Rao, Tahsildar (Retired), Rolugunta Mandal, Anakapalli District is further informed that if he does not submit his written statement of defence on or before the time specified in Para 3 above or otherwise fails or refuses to comply with the provisions of Rule-20 of Andhra Pradesh Civil Services (CC&A) Rules, 1991 or the orders/directions issued in pursuance of the said rules, the Inquiring Authority may hold inquiry against him ex-parte. Further action will be processed based on the material available.

(P.T.O)

6. Attention of Sri Kotari Venkateswara Rao, Tahsildar (Retired), Rolugunta Mandal, Anakapalli District is invited to Rule 24 of the A.P.Civil Services (Conduct) Rules, 1964, under which no Government servant shall bring or attempt to bring any political or outside influence to bear upon any superior authority to further his interests in respect of matters pertaining to his service under the Government. If any representation is received on his/her behalf from any other person in respect of any matter dealt with in these proceedings it will be presumed that Sri Kotari Venkateswara Rao, Tahsildar (Retired), Rolugunta Mandal, Anakapalli District is aware of such a representation and that it has been made at his/her instance and action will be taken against him/her for violation of Rule 24 of A.P.Civil Services (Conduct) Rules, 1964.

7. The receipt of the Memorandum be acknowledged.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

G JAYALAKSHMI
SPECIAL CHIEF SECRETARY TO GOVERNMENT (FAC)

To
Sri Kotari Venkateswara Rao, Tahsildar (Retired), Rolugunta Mandal, Anakapalli District ***through*** the Chief Commissioner of Land Administration, A.P., Mangalagiri.
The Chief Commissioner of Land Administration, A.P., Mangalagiri.
Copy to:
The District Collector, Anakapalli District.
Sf/Sc.

//FORWARDED::BY ORDER//

SECTION OFFICER

ANNEXURE – I

STATEMENT OF ARTICLES OF CHARGES FRAMED AGAINST SRI KOTARI VENKATESWARA RAO S/O ATCHIYYA, 61 YEARS, TAHSILDAR O/O THE TAHSILDAR, ROLUGUNTA MANDAL, ANAKAPALLI DISTRICT.

That Sri Kotari Venkateswara Rao S/o Atchiyya, 61 years, Tahsildar O/o the Tahsildar, Rolugunta Mandal, Anakapalli District (here in after referred as Government Servant), while functioning as such during the period between 06.07.2022 to 20-01-2023 (till date of Surprise Check) committed grave misconduct in as much as:

ARTICLE-1

That the Government Servant received a total of 2385 Category B requests, out of which 19 requests of Modifications in 22 A-List and 1 request of late registration of birth were pending beyond SLA (Service Legal Agreement) period. The Government Servant failed to explain the reasons for keeping the applications beyond SLA period and rejected without proper reasons.

ARTICLE-2:

That the Government Servant rejected 09 mutation applications without proper reasons.

ARTICLE-3:

That the Government Servant allowed four private persons i.e., 1) Sri Dwarapureddy Pavan to work as computer operator, 2) Kum. Kidari Sowmyalatha @ Sangeetha, attending the work of the Dy. Tahsildar, 3) Sri Dwarapudi Sai Kiran for assisting his uncle Sri A.Durga Shankar, VRO, and 4) Sri Gudala Lakshmana Rao, for attending the work on behalf of his grandmother Smt. Yerrayyyamma, VRA of Nidgonda village without any permission from/ prior intimation to the competent authority.

ARTICLE-4:

That the Government Servant being a supervising Officer, failed to ensure integrity and devotion to duty of his subordinates and due to his slack supervision, his subordinate Sri Shaik Sanyasi Saheb, Village Revenue Officer was in possession of an amount of Rs.11,264/- by violating the orders vide G.O. Ms. No. 162 General Administration (SER-C) Department, Dated 28.12.2002 of Govt. of AP.

ARTICLE-5:

That the Government Servant being a supervising Officer, failed to ensure integrity and devotion to duty of his subordinates and due to his slack supervision, his subordinate Smt. Hanumanthu Triveni, Head Quarter Dy. Tahsildar did not maintain the registers properly i.e., Record Room Register, Movement Register, F-

Line Register, Personal Cash Register by violating the orders vide G.O. Ms.No.3 of Revenue (Ser.III) Department dated 05.01.1990 of Govt of AP.

Thus, Sri Kotari Venkateswara Rao, S/o Atchiyya, 61 years, Tahsildar, Rolugunta Mandal, Anakapalli District by his above mentioned acts exhibited lack of devotion to duty, failed to maintain integrity, behaved in a manner unbecoming of a Government Servant and brought down the prestige of the Government and there by violated/ contravened Rule 3(1), 3(2) and 3(5) of A.P. Civil Service (Conduct) Rules, 1964.

G JAYALAKSHMI
SPECIAL CHIEF SECRETARY TO GOVERNMENT (FAC)

SECTION OFFICER

ANNEXURE – II

STATEMENT OF IMPUTATION OF MISCONDUCT OR MISBEHAVIOUR IN SUPPORT OF THE ARTICLES OF CHARGES FRAMED AGAINST SRI KOTARI VENKATESWARA RAO, S/O ATCHIYYA, 61 YEARS, TAHSILDAR O/O THE TAHSILDAR, ROLUGUNTA MANDAL, ANAKAPALLI DISTRICT.

Sri Kotaru Venkateswara Rao S/o Atchiyya is a native of Military Colony, Yelamanchili Mandal, Anakapalli District. His date of birth is 31.05.1963. He entered into Government Service on 30.06.1989 as Typist and worked as such at the o/o the SDC (LA), YLMC, Anakapalli to 05.10.1989. He worked as a Typist and worked as such at the o/o the SDC (LA), NH5, Anakapalli from 05.10.1989 to 20.08.1991. He was worked as Typist at the O/o the MRO, Anakapalli from 21.08.1991 to 30.11.1995. He was worked as Typist at the O/o the MRO, Yellamanchili from 01.12.1995 to 22.03.1998. He was promoted as Senior Assistant and worked at the O/o MRO, Rambilli from 23.03.1998 to 08.12.1998. He was worked as MRI at the O/o the MRO, Hukumpeta from 09.12.1998 to 25.03.1999. He was worked as MRI at the O/o MRO, Dumbriguda from 26.03.1999 to 01.06.2001. He was worked as Senior Assistant at the O/o the MRO, Kotauratla from 02.06.2001 to 17.06.2003. He was worked as Additional RI at the O/o MRO, Atchuthapuram from 18.06.2003 to 17.06.2005. He was worked as Senior Assistant at the O/o the SDC (LA), NAOB, Yellamanchili from 18.06.2005 to 05.03.2009. He was promoted as HDT and worked at the O/o Tahsildar, Munchingiput from 06.03.2009 to 04.10.2010. He was worked as HDT at the O/o Tahsildar, Munagapaka from 05.10.2010 to 21.06.2011. He was worked as CSDT, Ravikamatham at the O/o DSO (Rural), Visakhapatnam from 22.06.2011 to 16.11.2014. He was worked as HDT at the O/o Tahsildar, Atchutapuram from 17.11.2014 to 22.09.2015. He was worked as SDT at the O/o SDC (LA), NAOB, Yelamanchili from 23.09.2015 to 21.09.2017. He was promoted as Tahsildar and worked as AO (Land Reforms) at the Collectorate, Vizianagaram from 22.09.2017 to 10.05.2018. He was worked at the O/o Tahsildar, Nellimarla from 11.05.2018 to 27.02.2019. He was worked as Tahsildar at the O/o Tahsildar, Mentada from 28.02.2019 to 14.07.2019. He was worked as Tahsildar at the O/o Tahsildar, Golugonda from 15.07.2019 to 05.07.2022. He was worked as Tahsildar at the O/o Tahsildar, Rolugunta Mandal from 06.07.2022 to 20-01-2023 (till date of Surprise Check). He is drawing basic pay of Rs.1,01,970/-. He is due to retire from service on attaining the age of superannuation on 31.05.2025. He is here-in-after referred to as Government Servant.

CHARGE-1

That the Government Servant received a total of 2385 Category B requests, out of which 19 requests of Modifications in 22 A-List and 1 request of late registration of birth were pending beyond SLA (Service Legal Agreement) period. The Government Servant failed to explain the reasons for keeping the applications beyond SLA period and rejected without proper reasons.

FACTS AND EVIDENCE:

On credible information that the Tahsildar and staff of Tahsildar's Office, Rolugunta Mandal, Anakapalli District were indulging in irregular practices by abusing their official position, a surprise check was conducted on the office of the Tahsildar, Rolugunta Mandal, Anakapalli District on 20.01.2023 from 12:30 hrs to 22:30 hours by the Inspector of Police, ACB, Visakhapatnam Range along with staff in the presence of two mediators, viz., 1) Sri Kagita Yedukondalu, Deputy Executive Engineer, Zone-V, Gnanapuram, Visakhapatnam and 2) Sri Kanchapu Prabhakar, S/o. Appala Raju, 55 Yrs., Sr. Asst., Establishment (C-Section) G.V.M.C. Main Office, Visakhapatnam.

The Inspector of Police, ACB, Visakhapatnam and other surprise check party entered into the office of Tahsildar, Kasimkota at 12:25 hours and the Inspector of Police, introduced himself, his staff to Kum. Hanumanthu Triveni, Dy. Tahsildar, Rolugunta who is available in the office and informed him about the purpose of the visit. The Inspector of Police enquired the where abouts of the Tahsildar and she informed that their Tahsildar Sri Kotari Venkateswara Rao went to visit field enquiry i.e. assignment lands near Antalapalem Hamlet, Kovvuru Revenue. The Mandal Surveyor also went to field.

The Inspector of Police, ACB, Visakhapatnam informed the Revenue Divisional Officer, Anakapalli over the phone about the surprise check being conducted on the Tahsildar Office, Rolugunta Mandal and requested him to visit the office or depute some officers who are having knowledge of Revenue Records and procedural aspects.

On enquiry about the personal cash declaration register, the Dy. Tahsildar informed me that the Register was not being maintained.

While the proceedings are in progress at about 12.50 hours Sri Kotari Venkateswara Rao, Tahsildar attended the office. The Inspector, ACB informed the Tahsildar about the purpose of visit.

The Tahsildar Office, Rolugunta is located at Rolugunta Mandal, Anakapalli District. The Main entrance of the Tahsildar office was facing south. The chamber of Tahsildar, Rolugunta was located towards the southwest corner facing east and the remaining office consisted of a staff room, video conference room, DT room, RI room and surveyor room, records room and empty room. The restroom and toilets were located adjacent to the Tahsildar chamber from south to North. There was an open place located in the centre of the Tahsildar Office building. The staff room consisting of the seats of DT (HDT), Typist was located south side of the open place, the record room was located north side of the open place and the Video conference room, DT room, RI room, surveyor room, the vacant room was located east side of the building. Velugu office and MDO office were located north side of the Tahsildar's office building.

At about 14.00 hours Sri Magapu Venkata Vara Prasad, Tahsildar, Makavara Palem Mandal, Anakapalli Dist., came to Tahsildar Office, Rolugnta and met the Inspector, ACB. The Inspector, ACB appraised him about the surprise check and requested him to assist the ACB officials by perusing the records and giving clarifications to the doubts expressed by the ACB team with regard to procedural aspects.

During the surprise check, on the request of the Inspector of Police, ACB, the Tahsildar, Rolugunta downloaded the Mee-Seva dashboard with the help of Kum. P. Sailaja Rani, Election Operator got downloaded the Mee-Seva Services dashboard details and handed over the same to the Inspector of Police, ACB and the details were as under.

S. No	Service Name	Category A	Category B					
		Total Requests	Total Requests	Approved Requests	Rejected Requests	Pending within SLA	Lapsing SLA in 24H	Pending Beyond SLA
1	Current Adangal	1877	4	0	4	0	0	0
2	Agricultural Land Value Application	0	0	0	0	0	0	0
3	Issue Of Small And Marginal Farmer Certificate	0	0	0	0	0	0	0
4	ROR - 1B	2968	0	0	0	0	0	0
5	F.M.B Copy	0	0	0	0	0	0	0
6	Mutation	0	0	0	0	0	0	0
7	F-Line Petitions	0	0	0	0	0	0	0
8	Mutation And Title Deed Cum Pattadar Passbook	0	0	0	0	0	0	0
9	Addition Of Survey No In Adangal	0	0	0	0	0	0	0
10	Regularization Of Encroachment In Government Land	0	0	0	0	0	0	0
11	Regularization Of Encroachments In Government Lands Up to 500 Sq.Yds	0	0	0	0	0	0	0
12	Regularization Of Unobjectionable Encroachments In Government Lands Up To 500 Sq.Yards(Go No:388)	0	0	0	0	0	0	0
13	Regularization Of Encroachments In Govt. Lands In Urban & Rural Areas Up To 100 Sq. Yd	0	0	0	0	0	0	0
14	Regularization Encroachments In Government Lands Up To 300 Sq. Yards Both In Rural And Urban Areas (G.O.Ms No. 463)	0	0	0	0	0	0	0

15	Claims Under Andhra Pradesh Dotted Lands(Updation In Re-Settlement Register) Rules,2017	0	0	0	0	0	0	0
16	Issue Of Local Status Certificate	0	0	0	0	0	0	0
17	Sub Division	0	6	0	5	1	1	0
18	Ises Services - Integrated Certificate	0	0	0	0	0	0	0
19	Ises Services - Residence Certificate	0	0	0	0	0	0	0
20	Ises Services - Income Certificate	0	0	0	0	0	0	0
21	Ises Services - Income Fee Reimbursement	0	0	0	0	0	0	0
22	Residence Certificate	0	0	0	0	0	0	0
23	Income Certificate	0	707	704	1	2	0	0
24	Issuance Of Income & Asset Certificate For Economically Weaker Sections(Ews)	0	21	15	3	1	0	0
25	Integrated Certificate	0	991	881	87	21	0	0
26	Obc Certificate	0	104	91	8	5	0	0
27	Ebc Certificate	0	0	0	0	0	0	0
28	Agriculture Income Certificate	0	3	0	3	0	0	0
29	Family Membership Certificate	0	128	65	51	12	0	0
30	No Earning Member Certificate	0	0	0	0	0	0	0
31	Duplicate Copy Of Certificate – Income	0	0	0	0	0	0	0
32	Duplicate Copy Of Certificate – Integrated	0	0	0	0	0	0	0
33	Corrections In Adangal\Pahani	0	0	0	0	0	0	0
34	Late Registration Of Birth	0	19	12	4	2	0	1
35	Late Registration Of Death	0	10	3	2	5	0	0
36	Land Conversion	0	0	0	0	0	0	0
37	Single Window Land Conversion	0	0	0	0	0	0	0
38	Duplicate Copy Of Certificate – Residence	0	0	0	0	0	0	0
39	Pawn Broker	0	0	0	0	0	0	0
40	Money Lending	0	0	0	0	0	0	0
41	No Objection Certificate	0	0	0	0	0	0	0
42	Ration Card Data Corrections	0	0	0	0	0	0	0
43	Print Ration Card	0	0	0	0	0	0	0

44	Epassbook-New	0	0	0	0	0	0	0
45	Epasbook-Replacement	0	180	78	97	5	0	0
46	Epassbook-Duplicate	0	0	0	0	0	0	0
47	Old Adangal/Pahani Details	0	0	0	0	0	0	0
48	Possession Certificate	0	0	0	0	0	0	0
49	Ration Card Modifications (Epds Integration)	0	0	0	0	0	0	0
50	Ration Card Transfer Services	0	0	0	0	0	0	0
51	Ration Card House Hold Head Modification	0	0	0	0	0	0	0
52	Deletion Of Member In Ration Card	0	0	0	0	0	0	0
53	Conversion Of White Card To Pink Card	0	0	0	0	0	0	0
54	Surrender Of Ration Card	0	0	0	0	0	0	0
55	Issue Of New Ration Card (Pink)	0	0	0	0	0	0	0
56	Ration Card Member Migration	0	0	0	0	0	0	0
57	Ration Card Missing Details In Database	0	0	0	0	0	0	0
58	Ration Card Member Addition(Birth)	0	0	0	0	0	0	0
59	Deepam Gas Connection	0	0	0	0	0	0	0
60	No Property Certificate	0	0	0	0	0	0	0
61	Change Of Name Application	0	0	0	0	0	0	0
62	Permission For Digging A Agricultural Well /Drinking Water Well	0	0	0	0	0	0	0
63	Noc For Construction Of Cinema Hall	0	0	0	0	0	0	0
64	Issue Of Tonch Map	0	0	0	0	0	0	0
65	Certified Copies Of Panchanama	0	0	0	0	0	0	0
66	Local Candidate Certificate For Educational Institutional Purpose	0	0	0	0	0	0	0
67	F-Line Application (New)	0	178	104	47	0	0	0
68	Modifications In 22 A-List	0	34	0	0	1	0	19
	Total	**4845**	**2385**	**1953**	**312**	**55**	**1**	**20**

Then the Inspector of Police, ACB Visakhapatnam on perusing the above abstract noticed that many of the services were not shown in the abstract, when he questioned, the Tahsildar, Rolugunta replied that after the bifurcation of new districts the mutation of land services was removed from the Mee-Seva services and introduced in AP Seva portal in June 2022, in this portal there were no options

to view the dashboard abstract at a glance in numerical. The Inspector of Police, ACB, Visakhapatnam seized the copy of the dashboard details by getting it attested by mediators and the Inspector of Police, ACB, VSP.

On perusal of the "Modification of 22-A list" applications received by the Tahsildar office from 06.07.2022 to 20.01.2023, it was found that a total of 34 applications were received during the above said period in which 19 were pending beyond SLA. Out of the remaining 15 applications, 14 Applications were forwarded to the RDO Narsipatnam, Anakapalli District for further orders and the remaining one was pending within SLA Period. On examining the Tahsildar about the reasons for keeping 19 applications pending beyond SLA, out of which 5 Applications were not filed properly i.e., Sl.No. 1,3,5,9, and 12 which were shown in the following abstract, for about the remaining 14 applications, he had not stated any satisfactory explanation. On the request of the Inspector of Police, ACB, the Tahsildar produced a Mee-Seva computer-generated copy of the "Modification of 22-A list" for a period of 06.07.2022 to 20.01.2023 and the details were as under.

S.No	Application No	Applicant Name	Mandal	Status	Application Date	Father Name	Village Name
1	TTA01220009 2654	Amalapurapu Bangaru Papa	Rolugunta	Forward to RDO	07.07.22	Amalapurapu Bangaru Papa	Konthalam
2	TTA01220009 4083	Kilaparthi Nookaratnam	-do-	Forward to RDO	28.07.22	Kilaparthi Nookaratnam	Kovvuru
3	TTA01220009 4084	Kalla Hema Sundara Rama Mahesh	-do-	Forward to RDO	28.07.22	Kalla Hema Sundara Rama Mahesh	Kovvuru
4	TTA01220009 4936	Kilaparthi Ramunaidu	-do-	Forward to MRO	16.08.22	Kilaparthi Ramunaidu	Kovvuru
5	TTA01220009 4937	Polireddi Sathibabu	-do-	Forward to MRO	16.08.22	Polireddi Sathibabu	Kovvuru
6	TTA01220009 4938	Chitikela Satyavathi	-do-	Forward to RDO	16.08.22	Chitikela Satyavathi	Kovvuru
7	TTA01220009 4939	Gede Appalanaidu	-do-	Forward to RDO	16.08.22	Gede Appalanaidu	Kovvuru
8	TTA01220009 4942	Gede Umamaheswari	-do-	Forward to RDO	16.08.22	Gede Umamaheswari	Kovvuru
9	TTA01220009 4943	Gede Ramanamma	-do-	Forward to RDO	16.08.22	Gede Ramanamma	Kovvuru

10	TTA01220009 4944	Gede Kondamma	-do-	Forward to RDO	16.08.22	Gede Kondamma	Kovvuru
11	TTA01220009 4945	Gede Nookaraju	-do-	Forward to MRO	16.08.22	Gede Nookaraju	Kovvuru
12	TTA01220009 4946	Kilaparthi Eswararao	-do-	Forward to RDO	16.08.22	Kilaparthi Eswararao	Kovvuru
13	TTA01220009 4947	Gede Ramanamma	-do-	Forward to MRO	16.08.22	Gede Ramanamma	Kovvuru
14	TTA01220009 4950	Yerra Kondalarao	-do-	Forward to MRO	16.08.22	Yerra Kondalarao	Kovvuru
15	TTA01220009 4955	Kilaparthi Nookaraju	-do-	Forward to RDO	17.08.22	Kilaparthi Nookaraju	Kovvuru
16	TTA01220009 4959	Gede Yerrinaidu	-do-	Forward to RDO	17.08.22	Gede Yerrinaidu	Kovvuru
17	TTA01220009 4960	Kilaparthi Appalanaidu	-do-	Forward to MRO	17.08.22	Kilaparthi Appalanaidu	Kovvuru
18	TTA01220009 4971	Panchada Satyanarayana	-do-	Forward to RDO	17.08.22	Panchada Satyanarayana	Kovvuru
19	TTA01220009 4973	Panchada Satyanarayana	-do-	Forward to RDO	17.08.22	Panchada Satyanarayana	Kovvuru
20	TTA01220009 4977	Kilaparthi Sathibabu	-do-	Forward to MRO	17.08.22	Kilaparthi Sathibabu	Kovvuru
21	TTA01220009 5013	Surla Nookaraju	-do-	Forward to RDO	17.08.22	Surla Nookaraju	Kovvuru
22	TTA01220009 5015	Kilaparthi Nookalathalli	-do-	Forward to MRO	17.08.22	Kilaparthi Nookalathalli	Kovvuru
23	TTA01220009 5016	Kilaparthi Nookalathalli	-do-	Forward to MRO	17.08.22	Kilaparthi Nookalathalli	Kovvuru
24	TTA01220009 5088	Surla Laxamanarao	-do-	Forward to MRO	18.08.22	Surla Laxamanarao	Kovvuru
25	TTA01220009 5106	Surla Varahalamma	-do-	Forward to MRO	18.08.22	Surla Varahalamma	Kovvuru

26	TTA01 2200095115	Surla Rajubabu	-do-	Forward to MRO	18.08.22	Surla Rajubabu	Kovvuru
27	TTA01 2200095127	Nagulapalli Narayanamurthy	-do-	Forward to MRO	19.08.22	Nagulapalli Narayanamurthy	Kovvuru
28	TTA01 2200095142	Kamireddi Narayanamurthi	-do-	Forward to MRO	20.08.22	Kamireddi Narayanamurthi	Kovvuru
29	TTA01 2200095147	Kamireddi Nookaraju	-do-	Forward to MRO	20.08.22	Kamireddi Nookaraju	Kovvuru
30	TTA01 2200095206	Mosuri Ramanna Dora	-do-	Forward to MRO	22.08.22	Mosuri Ramanna Dora	Yerra Bhupalapatnam
31	TTA01 2200095634	Polireddi Appala Naidu	-do-	Forward to MRO	29.08.22	Polireddi Appalanaidu	Kovvuru
32	TTA01 2200096419	Tadi Ramayyamma	-do-	Forward to MRO	15.09.22	Tadi Ramayyamma	Ratnampeta
33	TTA01 2200097512	Boddu Triveni	-do-	Forward to MRO	10.03.22	Boddu Triveni	Kovvuru
34	TTA01 2200101206	Gatreddi Satyanarayana	-do-	Forward to MRO	12.12.22	Gatreddi Satyanarayana	Addasaram

Then the Inspector of Police, ACB, Visakhapatnam seized the Photostat Copies of 34 applications except for the 2 Applications which were not downloaded by the Tahsildar Rolugunta, the Original applications were returned to the Tahsildar for further process.

The Inspector of Police examined the following witnesses they stated as follows:

1. Sri Magapu Venkata Vara Prasad, S/o Rama Rao, 57 years, Tahsildar, Makavarapalem Mandal, Anakapalli District, R/o 4-48, Backside of Govt. High school, Adams School Road, Chodavaram

He stated that he had been working as Tahsildar, Makavarapalem Mandal, Anakapalli District since 14.07.2022. On the instructions of the Revenue Divisional Officer, Narsipatnam, He attended the office of Tahsildar, Rolugunta Mandal at about 14:30 hours. Sri G.Prema Kumar, Inspector of Police informed that a surprise check had been conducted on the office of Tahsildar, Rolugunta and requested to assist the ACB officials in the proceedings.

On the request of the Inspector of Police, ACB, the Tahsildar, Rolugunta log-in the AP seva Services Dashboard with the help of his user ID and Password and took out print out list from 06.07.2022 to 20.01.2023. The list of services of Computerized adangals, F-line application, income certificate, integrated certificate, OBC certificate etc. On perusal of this list, it was found that a total of 6767 applications were received from 06.07.2002 to 20.01.2022 of which 191 were approved beyond SLA, 65 were rejected beyond SLA, 5969 were approved within SLA, 227 were rejected within SLA, 311 pending within SLA, 4 pending beyond SLA and 11 were pending within 24 hours.

At the request of the Inspector of Police, the Tahsildar, Rolugunta also log-in Meeseva Services Dashboard with the help of his user ID and Password and took out the printout list from 06.07.2022 to 20.01.2023. The list of services of Computerized adangals, F-line application, income certificate, integrated certificate, OBC certificate, etc. On perusal of this list, it was found that a total of 2385 applications were received from 06.07.2002 to 20.01.2022 of which 1953 were approved (within and beyond the SLA period), 312 were rejected and 120 were pending.

The Inspector of Police requested Tahsildar, Rolugunta to produce a list of rejected applications of Mee-seva and AP-seva dashboards, the Tahsildar produced the same. And on further request of the Inspector, the Tahsildar produced certain rejected applications of various services. He perused the said rejected applications and the following were the remarks of Tahsildar for their rejection.

Sl. No	Service	Application No.	Name of the applicant	Applicant's village	Remarks rejection
1	FMC	FAMC0122023310342 (Mee-seva)	Kedari Peda Rajababu S/o China Chandrayya	Arla	One of the family members has not attended for enquiry
2	FMC	FAMC012203292282 (Mee-seva)	Tanara Rajulu S/o Kannam Naidu	Sarabavaram	Family dispute
3	Caste certificate	CGC221102075518 (AP-seva)	Gode Pradeep S/o Ravi Kumar	B.B.patnam	Non-resident
4	Caste certificate	CGC220930020518 (AP-seva)	Bonda Kumari W/o LovaRaju	Pedapeta	Proper proofs not submitted

5	OBC	OBC012202724830 (Mee-seva)	R.L.N.S.Sathvikesh S/o Varaprasad	N.Kotturu	Non-resident. Residing at Hyderabad
6	OBC	OBC012202683870 (Mee-Seva)	Maddu Mohan Krishna S/o Chinnaabbai	M.K.Patnam	Proper proofs not submitted
7	Mutation	MUA221129042909 (AP-seva)	Chitrada Sanyasi Demullu s/o Sambayya	Vedullavalasa	Name correction is accepted. Classification is not selected by the digital assistant.

On the request of the Inspector of Police, the Tahsildar, Rolugunta supplied attested copies of dashboard lists of Mee-seva, AP-seva and list of 312 rejected applications list of Mee-seva dashboard (service wise) and 07 Nos. of hard copies of rejected applications, pending list (27 Nos) of F-line applications and 9 Nos. of hard copies of rejected F-line applications, and attested copies mutation applications to the Inspector of Police, ACB.

2. Kum Tanari Sailaja Rani, D/o. Apparao, 27 Yrs., Election Operator, O/o. the Tahsildar, Rolugunta Mandal, Anakapalli Dist., R/o. D.No.31-85, Kotha Veedhi Ramalayam, Narsipatanam, Anakapalli Dist.

On examination she stated that she was appointed as Election Operator by the District Collector on outsourcing base in November 2018 and she was working in the office of Tahsildar, Rolugunta. She was present at the office of Tahsildar, Rolugunta on 20.01.2023, when the ACB officials conducted checks. On request of the Inspector of Police, ACB, and on the instructions of the Tahsildar, she downloaded the Mee-Seva Services dashboard and Application data Abstract through AP SEVA Services Dashboard from 06.07.2022 to 20.01.2023 details and handed over the same to the Inspector of Police, ACB.

3. Sri Hanumanthu Venkata Jaya ram S/o late Papa Rao, Revenue Divisional Officer, Narsipatnam Division, Anakapalli District, N/o Talagam (V), Tekkali Mandal, Srikakulam District.

He stated that he had been working as Revenue Divisional Officer, Narsipatnam, since 18.01.2023. The Inspector, ACB Visakhapatnam informed, during the course of surprise check some irregularities have come to light in the O/o Tahsildar, Rolugunta Mandal of Anakapalli District. The ACB authorities asked procedural aspects in Mutation of land records, Modification of 22-A list, F-Line Applications and to furnish the procedure being adopted by the Tahsildar and his staff, while attending the work in office.

Procedural aspects in 22-A;

The applicant shall apply in Mee-Seva Centre / GSWS (Sachivalayam) for modification / Deletion of entries in notified 22A list. Whenever, the application is uploaded in Meeseva it will be resumed in the Tahsildar's login and the same will be sent to be concerned VRO's login for examination and passing of his remarks/report on classification of the land as per records and also on the points viz., whether the land is assigned/ acquired/Government / Ceiling surplus land / Private land. If the application is filed in GSWS, it will be resumed in the VRO's login, and the VRO after examining the contents of the application shall forward to the Tahsildar's login with his remarks/reports on the above said aspects. The Tahsildar, will examine the same with reference to the records placed before him i.e. SFA/Diglot/FMB or any other records. If the part of the land in Survey number is prohibited for registration, the matter will be referred to Mandal Surveyor for making Survey Sub-Division. After examining all, if necessary, with the help of his staff i.e., Deputy Tahsildar, Revenue Inspector, the Tahsildar will get prepared and send the proposals to the Collector, through Revenue Divisional Officer (online) duly uploading the documentary evidences.

At the District level necessary action will be taken either to accept the modification proposal/rejection of the request of the applicant. After passing of orders at District Administration end, the copy of the orders will be sent to District Registrar, as well to the applicant for information from the District level. The time limit for disposal of the application is (60) days.

On perusal of the "Modification of 22-A list" applications received by the Tahsildar office from 06.07.2022 to 20.01.2023, it was found that a total of 34 applications were received during the above said period in which 19 were pending beyond SLA. The Tahsildar and his staff failed to follow the timelines framed for disposal of 22 A applications for the reasons best known to them only. I have worked as Revenue Divisional Officer, Narsipatnam for the periods from 18.11.2022 to 16.12.2022 and I have been working since 18.01.2023 as Revenue Divisional Officer, Narsipatnam.

He furnished the procedural aspects about Mutation applications, Modification of 22-A List, F-line Applications, Maintaining office records, allowing private persons, etc. and citizen charter vide letter RC.No.905/2023/G/Dt:24.06.2023 & 27.06.2023.

Hence, the charge against the Government Servant that he failed to disposal of 22 A applications within stipulated period is held substantiated.

CHARGE-2

That the Government Servant rejected 09 mutation applications without proper reasons.

FACTS AND EVIDENCE:

During the surprise check, on the request of the Inspector of Police, ACB, the Tahsildar, Rolugunta downloaded the AP Seva dashboard with the help of Kum. P. Sailaja Rani, Election Operator got downloaded the AP Seva Services dashboard details, on perusal of the AP Seva Services Dashboard, the following were the details of the mutation files.

AP SEVA Services Dashboard from 6-7-2022 to 20-1-2023										
S. No	District	Total No Of Requests	Open Beyond SLA Requests	Open Within SLA Requests	Closed Beyond SLA Requests		Closed Within SLA Requests		Lapsing Within 24 Hours	Lapsing Within 48 Hours
					Approved	Rejected	Approved	Rejected		
1	Anakapalli	497	1	65	10	5	329	87	0	0
	Total	**497**	**1**	**65**	**10**	**5**	**329**	**87**	**0**	**0**

The Inspector of Police, ACB, Visakhapatnam requested the Tahsildar to produce the rejected 87 Mutation Applications closed beyond the SLA period, the Tahsildar produced the 50 rejected Mutation Applications. When the Inspector of Police questioned the Tahsildar about the reaming 37 rejected applications, he stated that the remaining applications were sent to RDO Narsipatnam for random checking. The following were the rejected 50 Applications.

On perusal of the above 50 rejected applications, it was noticed that the following 09 applications were rejected by the Tahsildar without proper reasons i.e., without recording the statements of the neighboring farmers, without conducting the enquiry of family members when passed the remarks by the revenue officials, there was a dispute between the family members and nobody objected within the stipulated period, etc, details as under. The attested photostat copies of 9 mutation applications were seized by the Inspector of Police.

S No	Name of the Applicant	Relation Name	Name of the Village	Application Number	Application Date	Remarks For Rejection
1	Kora Rajesh	Demudu	Mk Patnam	MUT2212280487 41	28.12.22	Due To a Family Dispute
2	Ettamsetti Sanyasinaid	Nookaraju	Konthalam	MUT2212270510	27.12.22	Due To Technical

	u			09		Problem
3	Adari Satyanarayana	Nageswararao	Rolugunta	MUT2212260677 02	26.12.22	Due To Family Members Not Agreed To Issue PPB
4	Kondada Rajubabu	Nagraju	Konthalam	MUT2210110342 20	11.10.22	Due To Family Members Not Agreed To Issue PPB
5	Poosarla Someswararao	Ayyanna	Vaddipa	MUT2211290609 80	29.11.22	Due To Land Under Dispute
6	Samireddi Ramanamma	Sathibabu	Butchempeta	MUT2212010317 47	01.12.22	Due To Applicant Is Not Enjoying The Said Land
7	Marri Sanyasinaidu	Rajubabu	Mk Patnam	MUT2210070000 98	07.10.22	Due To Need To Submit Survey Report
8	Poosarala Venkata Nooka Ayyapakumar	Someswararao	Vaddipa	MUT2211290633 85	29.11.22	Due To Land Under Dispute
9	Chelapureddy Guruvunaidu	Rajunaidu	Gundubadu	MUT2212230106 0	13.12.22	Due To Not Given Family Member Consent

The Inspector of Police examined the following witnesses they stated as follows:

1. Sri Magapu Venkata Vara Prasad, S/o Rama Rao, 57 years, Tahsildar, Makavarapalem Mandal, Anakapalli District, R/o 4-48, Backside of Govt. High school, Adams School Road, Chodavaram

He stated that he had been working as Tahsildar, Makavarapalem Mandal, Anakapalli District since 14.07.2022. On the instructions of the Revenue Divisional Officer, Narsipatnam, He attended the office of Tahsildar, Rolugunta Mandal at about 14:30 hours. Sri G.Prema Kumar, Inspector of Police informed that a surprise check had been conducted on the office of Tahsildar, Rolugunta and requested to assist the ACB officials in the proceedings. The ACB officials searched all the office premises of the Tahsildar Office in his presence.

On the request of the Inspector of Police, ACB, the Tahsildar, Rolugunta log-in the AP seva Services Dashboard with the help of his user ID and Password and took out print out list from 06.07.2022 to 20.01.2023. The list of services of Computerized adangals, F-line application, income certificate, integrated certificate, OBC certificate etc. On perusal of this list, it was found that a total of

6767 applications were received from 06.07.2002 to 20.01.2022 of which 191 were approved beyond SLA, 65 were rejected beyond SLA, 5969 were approved within SLA, 227 were rejected within SLA, 311 pending within SLA, 4 pending beyond SLA and 11 were pending within 24 hours.

At the request of the Inspector of Police, the Tahsildar, Rolugunta also log-in Meeseva Services Dashboard with the help of his user ID and Password and took out the printout list from 06.07.2022 to 20.01.2023. The list of services of Computerized adangals, F-line application, income certificate, integrated certificate, OBC certificate, etc. On perusal of this list, it was found that a total of 2385 applications were received from 06.07.2002 to 20.01.2022 of which 1953 were approved (within and beyond the SLA period), 312 were rejected and 120 were pending.

2. Sri Hanumanthu Venkata Jaya ram S/o late Papa Rao, Revenue Divisional Officer, Narsipatnam Division, Anakapalli District, N/o Talagam (V), Tekkali Mandal, Srikakulam District.

He stated that he had been working as Revenue Divisional Officer, Narsipatnam, since 18.01.2023. The ACB authorities asked procedural aspects in Mutation of land records, Modification of 22-A list, F-Line Applications and to furnish the procedure being adopted by the Tahsildar and his staff, while attending the work in office.

Procedural aspect for Mutation:

As per the amendment of ROR Act, and circular instructions vide circular No. L.R.II/ROR2/712B/2016 of CCLA, the procedure for mutation and issuance of e-pattadar passbooks is as follows. After application is filed by the applicant in Meeseva/GSWS for mutation, it comes to Tahsildar office thourgh online, the Deputy Tahsildar concerned has download the application and send it to village Revenue Officer concerned for preliminary verification with reference to the documents i.e., RSR, Adangal, Link Document etc., and field possession to ascertain whether the subject land belongs to the Vendor within two days. Basing on the report of Village Revenue Officer, Revenue Inspector along with the Mandal Surveyor has to verify and give a detailed report to the Dy. Tahsildar for preparation of Form-VIII notice along with Draft amendment of Form IB. The Tahsildar shall issue form VIII notice with his signature to the vendor, Vendee and person interested, calling upon objections if any from the person interested within 15 days. After, completion of 15 days of statutory period, VRO and RI have to submit detailed report with regard to the objections if any received on the Form-VIII and place the records before the Dy. Tahsildar.

The Dy. Tahsildar has to verify the enquiry report thoroughly with connected records and present factual position of the land. Dy. Tahsildar shall furnish remarks to accept or reject the mutation with the digital signature in his login.

Based on the information furnished by the Dy. Tahsildar from his login and report of field staff duly uploaded, the Tahsildar has to conclude whether the mutation can be accepted or rejected. Basing on the objections received if any

within the stipulated time. Objections raised by persons interested in land on the stipulated day it has to be enquired as per the procedure prescribed. Then the Tahsildar shall generate proceedings in Web land with digital signature of the Tahsildar.

If no objections are received with in the stipulated period, Tahsildar has to approve the draft Form IB mutation basing on the reports, and effect necessary changes in ROR as per the procedure.

If no order is passed by the Tahsildar within the stipulated period (30) days, the proposed amendment in draft ROR IB will be automatically updated in the system with the digital signature of the concerned Tahsildar as per the draft amendment. (This Automatic deemed approval option in mutation portal was disabled).

The 9 mutation records seized at the time of surprise check dt:20.01.2023 were furnished today and got verified by the E-Divisional Manager of this office. On verifying the records, it has come to know that 09 applications were rejected. The reasons for rejection mentioned by the Tahsildar on each application isas follows.

Sl.No.	Mutation Application No.	Remarks	Reasons
1.	MUT221007000098 Marri Sanyasi Naidu	Rejected	Old Document Survey report required
2.	MUT22129063385 Poosarla Venkata Nookaayyappa Kumar	Rejected	Land under Dispute
3.	MUT221201031747 Somireddy Ramanamma	Rejected	Applicant is not enjoyment on the land, statement not recorded
4.	MUT221129060980 Poosarla Someswar Rao	Rejected	Land under Dispute(No evidence)
5.	MUT221011034220 Kondada Rajubabu	Rejected	All family members not given consent
6.	MUT221223010600 Chellapureddy Guruvunaidu	Rejected	Family members have not given consent
7.	MUT221228048741 Korra Rajesh	Rejected	Family Dispute
8.	MUT221226067702 Adari Satyanarayana	Rejected	Family members have not given consent
9.	MUT22127051009 Ettamsetti Sanyasi Naidu	Rejected	Technical Problem

The Tahsildar brought to have recorded the statements of family members those who have not given consent and in cases of disputes though the field functionaries stated in their remarks/note and consequently ought to have issued speaking orders. In the absence of the same it can be said that the Tahsildar and his staff have not followed procedural aspects fully. In other words it can be attributed to negligence/ lethargy on their part.

Hence, the charge against the Government Servant that he failed to follow the procedural aspects and rejected the mutation applications is held substantiated.

CHARGE-3:

That the Government Servant allowed four private persons i.e.1) Sri Dwarapureddy Pavan to work as computer operator, 2) Kum. Kidari Sowmyalatha @ Sangeetha, attending the work of the Dy. Tahsildar, 3) Sri Dwarapudi Sai Kiran for assisting his uncle Sri A.Durga Shankar, VRO, and 4) Sri Gudala Lakshmana Rao, for attending the work on behalf of his grandmother Smt. Yerrayyyamma, VRA of Nidgonda village without any permission from/ prior intimation to the competent authority.

FACTS AND EVIDENCE:

During the surprise check, found four private persons i.e.1) Sri Dwarapureddy Pavan to work as computer operator, 2) Kum Kidari Sowmyalatha @ Sangeetha, attending the work of the Dy. Tahsildar, 3) Sri Dwarapudi Sai Kiran for assisting his uncle Sri A.Durga Shankar, VRO, and 4) Sri Gudala Lakshmana Rao, for attending the work on behalf of his grandmother Smt. Yerrayyyamma, VRA of Nidgonda village. The above 4 persons are working un-authorizedly at the o/o Tahsildar, Rolugunta, Anakapalli District without any permission from/ prior intimation to the competent authority.

The Inspector of Police, ACB, Visakhapatnam examined the following witnesses including private employees of the Tahsildar Office and they stated as follows:

1. Sri Dwarapureddy Pavan, S/o Raju, 24 years, R/o D.No.1-84, 1st street, Kothakota Village, Ravikamatham Mandal, Anakapalli District.

He stated that four months ago, Sri Kotaru Venkateswara Rao, Tahsildar, Rolugunta engaged him to upload the data in the O/o Tahsildar, Rolugunta and paying Rs.10,000/- per month. Since then he was attending the Tahsildar's office in the morning by 10:00 am and entering the Jagananna Saswatha Bhoohakku, Bhooraksha data through the Tahsildar's login by using user id and password and uploading the data to the RDO's login. His monthly salary of Rs.10,000/- was being paid by the Tahsildar Sri Kotari Venkateswara Rao in cash manner.

2. Kum Kidari Sowmyalatha @ Sangeetha, D/o Kannababu, 18 years, R/o Near State Bank of India, Rolugunta, Anakapalli District.

She stated that two months ago, Smt Triveni, Deputy Tahsildar, Rolugunta engaged her to assist in maintaining the official records and paying Rs.3,000/- per month. The Tahsildar, Rolugunta Sri Kotari Venkateswara Rao also allowed her to do the same. Every day she attends the office by 10:00 am and assists to maintain records of caste, family member certificates and late birth certificates. Her

monthly salary of Rs.3,000/- was being paid by Smt Triveni, Deputy Tahsildar, Rolugunta.

3. Sri Dwarapudi Sai Kiran, S/o Arjuna, 19 years, R/o Gummadi Veedhi, Kothakota Village, Ravikamatam Mandal, Anakapalli District.

He stated that his uncle Sri Appanna Durga Sankar had been working as VRO of Nindugunda Village. As his uncle was physically challenged, the Tahsildar, Rolugunta Sri Kotari Venkateswara Rao was utilizing his services in office work i.e., maintaining the records and appointed another VRO for Nindugunda Village. Since his uncle was physically challenged, he used to bring his uncle every day at 10:00 am and leaves the office at 6:00 pm. When he was in the office along with his uncle, he used to upload the online applications of caste, and income through the RI's login to Tahsildar's login. His uncle was paying Rs.6,000/- per month to him for assisting in office work. He was attending the above works for the last year.

4. Sri Gudala Lakshmana Rao, S/o Late Nooka Raju, 25 years, R/o SC Colony, Nindugonda Village, Rolugunta Mandal, Anakapalli District.

His grandmother Smt Gudala Yerramma had been working as a VRA of Nindugonda Village. As his grandmother was suffering from knee pains, he was attending the duties in the office of Tahsildar, Rolugunta on behalf of his grandmother with the consent of Tahsildar, Sri Kotari Venkateswara Rao. Every day he attends the office by 9:00 am and sends visitors to Tahsildar, who want to meet Tahsildar, in order and leaves the office by 5:00 pm. His grandmother's salary was credited into her bank account every month.

5. Sri Magapu Venkata Vara Prasad, S/o Rama Rao, 57 years, Tahsildar, Makavarapalem Mandal, Anakapalli District.

On examination, he stated that he had been working as Tahsildar, Makavarapalem Mandal, Anakapalli District since 14.07.2022. On the instructions of the Revenue Divisional Officer, Narsipatnam, He attended the office of Tahsildar, Rolugunta Mandal at about 14:30 hours. Sri G.Prema Kumar, Inspector of Police informed that a surprise check had been conducted on the office of Tahsildar, Rolugunta and requested to assist the ACB officials in the proceedings. The ACB officials searched all the office premises of the Tahsildar Office in his presence. It was found that Sri Dwarapureddy Pavan was working as a computer operator by paying Rs.10,000/- per month, Kum. Kidari Sowmya Latha @ Sangeeta, attending work to the Dy. Tahsildar, Sri Dwaraarepudi Sai Kiran, assisting Sri A.Durga Shankar, VRO, who was physically handicapped and unable to walk, Sri Gudela Lakshmana Rao was attending on behalf of his Smt. Yerrayyyamma, VRA of Nidgonda village grandmother, who was suffering from ill-health.

6. Sri Hanumanthu Venkata Jaya ram S/o late Papa Rao, N Revenue Divisional Officer, Narsipatnam Division, Anakapalli District, N/o Talagam (V), Tekkali Mandal, Srikakulam District.

He stated that he had been working as Revenue Divisional Officer, Narsipatnam, since 18.01.2023. The ACB authorities asked procedural aspects in

Mutation of land records, Modification of 22-A list, F-Line Applications and to furnish the procedure being adopted by the Tahsildar and his staff, while attending the work in office.

As per the new policy of the Government, the Data entry operators who were sanctioned on Out Sourcing basis were converted into A.O Corporation for out sourcing services and they are being paid remuneration regularly. But, there is no provision to allow private persons in the O/o Tahsildar's Office.

Hence the charge against the Government Servant that he allowed four private persons i.e.1) Sri Dwarapureddy Pavan to work as computer operator, 2) Kum. Kidari Sowmyalatha @ Sangeetha, attending the work of the Dy. Tahsildar, 3) Sri Dwarapudi Sai Kiran for assisting his uncle Sri A.Durga Shankar, VRO, and 4) Sri Gudala Lakshmana Rao, for attending the work on behalf of his grandmother Smt. Yerrayyyamma, VRA of Nidgonda village without any permission from/ prior intimation to the competent authority, is held substantiated.

CHARGE-4:

That the Government Servant being a supervising Officer, failed to ensure integrity and devotion to duty of his subordinates and due to his slack supervision, his subordinate Sri Shaik Sanyasi Saheb, Village Revenue Officer was in possession of an amount of Rs.11,264/- by violating the orders vide G.O. Ms. No. 162 General Administration (SER-C) Department, Dated 28.12.2002 of Govt of AP.

FACTS AND EVIDENCE:

During the surprise check, the search party searched the office premises room-wise in the presence of mediators, found an amount of Rs.11,264/-, a duty Identity Card, Driving Licence and Aadhar Card of Sri Shaik Sanyasi Saheb were found in the backpack bag of Sri Shaik Sanyasi Saheb, VRO of Rolugunta, placed at the staff room. Dy. Tahsildar informed that Sri Shaik Sanyasi Saheb went out of the office for field work. The Inspector of Police requested the Dy. Tahsildar to call Sri Shaik Sanyasi Saheb.

Sri Shaik Sanyasi Saheb, S/o Demudu Saheb, 42 Yrs., VRO of Rolugunta, O/o. the Tahsildar, Rolugunta Mandal, Anakapalli Dist., R/o. D.No.1-112, Dondapudi (V), Ravikamatham Mandal, Anakapalli District came to the office and on examination, he could not account for the amount found in his backpack bag, that the Inspector of Police seized the cash Rs.11,264/- in the presence of mediators.

The Inspector of Police examined the following witnesses they stated as follows:

1. Smt. Hanumanthu Triveni, W/o. Late Metta Narayana Rao, 33 years, Head Quarter Dy. Tahsildar, O/o. Tahsildar, Rolugunta, Anakapalli District R/o Boddepalli, near electrical sub-station, Narsipatnam, Anakapalli District.

She stated that she had been working as Dy. Tahsildar, Rolugunta Mandal, Anakapalli District since 11.07.2019. On that day i.e., on 20.01.2023 while she was

in the office, at about 12:30 AM, ACB team Visakhapatnam surprised the office. On enquiry, she informed that the Tahsildar, Rolugunta Mandal, Anakapalli District went to K.Naidupalem and Antlapalem for the field enquiry along with VRO Rolugunta Shaik Sanyasi Saheb and Surveyor R.Tavitinaidu. During searches, an amount of Rs.11,264/-a duty Identity Card, Driving License and Aadhar Card of Sri Shaik Sanyasi Saheb were found in the backpack bag of Sri Shaik Sanyasi Saheb, VRO of Rolugunta, placed at the staff room. At the request of the ACB Officials, she informed the Tahsildar and Shaik Sanyasi Saheb over the phone about the surprise check by ACB and asked them to come to the office early. As Shaik Sanyasi Saheb could not account for the amount found in his backpack bag, that the Inspector of Police seized the cash Rs.11,264/- in the presence of mediators and returned backpack bag, duty Identity Card, Driving License and Aadhar Card of Sri Shaik Sanyasi Saheb to him at his request.

2. Sri Magapu Venkata Vara Prasad, S/o Rama Rao, 57 years, Tahsildar, Makavarapalem Mandal, Anakapalli District, R/o 4-48, Backside of Govt. High school, Adams School Road, Chodavaram.

He stated that he had been working as Tahsildar, Makavarapalem Mandal, Anakapalli District since 14.07.2022. On the instructions of the Revenue Divisional Officer, Narsipatnam, He attended the office of Tahsildar, Rolugunta Mandal at about 14:30 hours. Sri G.Prema Kumar, Inspector of Police informed that a surprise check had been conducted on the office of Tahsildar, Rolugunta and requested to assist the ACB officials in the proceedings. It came to know that during searches by ACB officials, an amount of Rs.11,264/-, a duty Identity Card, Driving Licence and Aadhar Card of Sri Shaik Sanyasi Saheb were found in the backpack bag of Sri Shaik Sanyasi Saheb, VRO of Rolugunta, placed at the staff room.

3. Sri Hanumanthu Venkata Jaya ram S/o late Papa Rao, Revenue Divisional Officer, Narsipatnam Division, Anakapalli District, N/o Talagam (V), Tekkali Mandal, Srikakulam District.

He stated that he had been working as Revenue Divisional Officer, Narsipatnam, since 18.01.2023. The ACB authorities asked procedural aspects in Mutation of land records, Modification of 22-A list, F-Line Applications and to furnish the procedure being adopted by the Tahsildar and his staff, while attending the work in office.

As per the G.O.Ms.No.162/general Administration (SER-C) Department, dated 28.12.2022 Government Employees of all departments shall give a declaration of personal cash at the time of reporting duty if it is in excess of Rs.1,000/- (One Thousand Rupees Only). Any deviations against the above instructions laid down in the above said G.O.Ms.No.162/general Administration (SER-C) Department, dated 28.12.2022 will be liable for disciplinary action.

Hence, the charge against the Government Servant that being a supervising Officer, failed to ensure integrity and devotion to duty of his subordinates and due to his slack supervision, his subordinate Sri Shaik Sanyasi Saheb, Village Revenue Officer was in possession of an amount of Rs.11,264/- by violating the orders vide

G.O. Ms. No. 162 General Administration (SER-C) Department, Dated 28.12.2002 of Govt. of AP., is held substantiated.

CHARGE-5:

That the Government Servant being a supervising Officer, failed to ensure integrity and devotion to duty of his subordinates and due to his slack supervision, his subordinate Smt. Hanumanthu Triveni, Head Quarter Dy. Tahsildar did not maintain the registers properly i.e., Record Room Register, Movement Register, F-Line Register, Personal Cash Register by violating the orders vide G.O. Ms.No 3 of Revenue (Ser.III) Department dated 05.01.1990 of Govt. of AP.

FACTS AND EVIDENCE:

During the surprise check, on enquiry about the personal cash declaration register, the Dy. Tahsildar informed that the Register was not being maintained.

On the request of the Inspector of Police, Tahsildar, Rolugunta produced the registers/records. On perusal of the same, it is noticed that Smt. Hanumanthu Triveni, Head Quarter Dy. Tahsildar did not maintain the registers properly i.e., Record Room Register, Movement Register, F-Line Register and Personal Cash Register.

On the request of the Inspector of Police, Tahsildar, Rolugunta produced the registers/records, out of that the following irregularities observed.

1. **Record Room Register**: This register was not being maintained properly.

2. **Movement Register:** This register was maintained from 16.07.2019 to 31.12.2019 only and no entries were found from 01.01.2020 to 20.01.2023.

3. **F-Line Register:** This register was maintained from 19.05.2021 to 30.10.2021. No entries were found from 31.10.2021 to 20.01.2023.

4. **Personal Cash Register:** Maintained from 01.07.2019 to 26.07.2021 and no entries were made from 27.07.2021 to 20.01.2023.

The above registers were seized by the Inspector of Police, ACB in presence of the mediators.

The Inspector of Police examined the following witnesses they stated as follows:

1. Sri Magapu Venkata Vara Prasad, S/o Rama Rao, 57 years, Tahsildar, Makavarapalem Mandal, Anakapalli District, R/o 4-48, Backside of Govt. High school, Adams School Road, Chodavaram.

He stated that he had been working as Tahsildar, Makavarapalem Mandal, Anakapalli District since 14.07.2022. On the instructions of the Revenue Divisional Officer, Narsipatnam, He attended the office of Tahsildar, Rolugunta Mandal at

about 14:30 hours. Sri G.Prema Kumar, Inspector of Police informed that a surprise check had been conducted on the office of Tahsildar, Rolugunta and requested to assist the ACB officials in the proceedings. The ACB officials searched all the office premises of the Tahsildar Office in his presence.

At the request of the Inspector, he perused the Personal cash register attendance register, Record Room Register, Movement Register, and F-Line Register, and found that they were not maintained properly and irregularities found in the registers were incorporated in the proceedings in the presence of mediators and etc facts.

2. Sri Hanumanthu Venkata Jaya ram S/o late Papa Rao, N Revenue Divisional Officer, Narsipatnam Division, Anakapalli District, N/o Talagam (V), Tekkali Mandal, Srikakulam District.

He stated that he had been working as Revenue Divisional Officer, Narsipatnam, since 18.01.2023. The ACB authorities asked procedural aspects in Mutation of land records, Modification of 22-A list, F-Line Applications and to furnish the procedure being adopted by theTahsildar and his staff, while attending the work in office.

He furnished the procedural aspects about Mutation applications, Modification of 22-A List, F-line Applications, Maintaining office records, allowing private persons, etc. and citizen charter vide letter RC.No.905/2023/G/Dt:24.06.2023 & 27.06.2023.

Hence, the charge against the Government Servant that being a supervising Officer, failed to ensure integrity and devotion to duty of his subordinates and due to his slack supervision, his subordinate Smt. Hanumanthu Triveni, Head Quarter Dy. Tahsildar did not maintain the registers properly i.e., Record Room Register, Movement Register, F-Line Register, Personal Cash Register by violating the orders vide G.O. Ms.No 3 of Revenue (Ser.III) Department dated 05.01.1990 of Govt of AP. is held substantiated.

Thus, the Government Servant, Sri Kotari Venkateswara Rao S/o Atchiyya, 61 years, Tahsildar, Rolugunta Mandal, Anakapalli District by his above mentioned acts has exhibited lack of integrity, devotion to duty and conduct unbecoming of Government Servant and he failed to take all possible steps to ensure the integrity and devotion to duty of his subordinates despite being a Supervisory Officer and thereby, he contravened Rule 3(1), 3(2) & 3(5) of A.P. Civil Service (Conduct) Rules, 1964.

Thus, the Government Servant, Sri Kotari Venkateswara Rao S/o Atchiyya, 61 years, Tahsildar, Rolugunta Mandal, Anakapalli District rendered himself liable for regular Departmental Action.

G JAYALAKSHMI
SPECIAL CHIEF SECRETARY TO GOVERNMENT (FAC)

SECTION OFFICER

ANNEXURE – III

ORAL EVIDENCE:

CHARGE – I:

The following oral evidence is available on record.

1.	**Kum Tanari Sailaja Rani, D/o. Apparao, 27 Yrs., Election Operator, O/o. the Tahsildar, Rolugunta Mandal, Anakapalli Dist., R/o. D.No.31-85, Kotha Veedhi Ramalayam, Narsipatanam, Anakapalli Dist.**
2.	**Sri Magapu Venkata Vara Prasad, S/o Rama Rao, 57 years, Tahsildar, Makavarapalem Mandal, Anakapalli District, R/o 4-48, Backside of Govt. High school, Adams School Road, Chodavaram**
3.	**Sri Kagita Yedukondalu, Deputy Executive Engineer, Zone-V, Gnanapuram, R/o. D.No.39-8-51/4, Sec-8, Muralinagar, Visakhapatnam (Mediator-I)** He is one of the mediators of surprise check conducted on the office of the Tahsildar, Pendurthi, Visakhapatnam on 20.01.2023. He speaks about his observations as Mediator during the Surprise Check and etc. facts.
4.	**Sri Kanchapu Prabhakar, S/o. Appala Raju, 55 Yrs., Sr. Asst., Establishment (C-Section) G.V.M.C. Main Office, R/o. D.No.14-501, Sec-3, Arilova, Visakhapatnam District (Mediator-II).** He is one of the mediators of surprise check conducted on the office of the Tahsildar, Pendurthi, Visakhapatnam on 20.01.2023. He speaks about his observations as Mediator during the Surprise Check and etc. facts
5.	**Sri Hanumanthu Venkata Jaya ram S/o late Papa Rao, N Revenue Divisional Officer, Narsipatnam Division, Anakapalli District, N/o Talagam (V), Tekkali Mandal, Srikakulam District**
6.	**Sri P.Venkata Ramana, District Revenue Officer, Anakapalli District.** He *furnished the job charts, service particulars* of the Tahsildar and staff of the Tahsildar's office, Rolugunta Mandal, Anakapalli District vide letter Computer.No. 18492/2023/Admn/A2, dated 28/02/2023.
7.	**Sri. G. Prema Kumar, Inspector, ACB, Visakhapatnam Range**
8.	Any other witness to be mentioned at the time of enquiry.

CHARGE –II:

The following oral evidence is available on record.

1.	**Sri Magapu Venkata Vara Prasad, S/o Rama Rao, 57 years, Tahsildar, Makavarapalem Mandal, Anakapalli District, R/o 4-48, Backside of Govt. High school, Adams School Road, Chodavaram**
2.	**Sri Kagita Yedukondalu, Deputy Executive Engineer, Zone-V,**

	Gnanapuram, R/o. D.No.39-8-51/4, Sec-8, Muralinagar, Visakhapatnam (Mediator-I)
	He is one of the mediators of surprise check conducted on the office of the Tahsildar, Pendurthi, Visakhapatnam on 20.01.2023. He speaks about his observations as Mediator during the Surprise Check and etc. facts.
3.	**Sri Kanchapu Prabhakar, S/o. Appala Raju, 55 Yrs., Sr. Asst., Establishment (C-Section) G.V.M.C. Main Office, R/o. D.No.14-501, Sec-3, Arilova, Visakhapatnam District (Mediator-II).**
	He is one of the mediators of surprise check conducted on the office of the Tahsildar, Pendurthi, Visakhapatnam on 20.01.2023. He speaks about his observations as Mediator during the Surprise Check and etc. facts
4.	**Sri Hanumanthu Venkata Jaya ram S/o late Papa Rao, N Revenue Divisional Officer, Narsipatnam Division, Anakapalli District, N/o Talagam (V), Tekkali Mandal, Srikakulam District**
5.	**Sri. G. Prema Kumar, Inspector, ACB, Visakhapatnam Range**
6.	Any other witness to be mentioned at the time of enquiry.

CHARGE –III:

The following oral evidence is available on record.

1.	**Sri Dwarapureddy Pavan, S/o Raju, 24 years, R/o D.No.1-84, 1st street, Kothakota Village, Ravikamatham Mandal, Anakapalli District.**
2.	**Kum Kidari Sowmyalatha @ Sangeetha, D/o Kannababu, 18 years, R/o Near State Bank of India, Rolugunta, Anakapalli District**
3.	**Sri Dwarapudi Sai Kiran, S/o Arjuna, 19 years, R/o Gummadi Veedhi, Kothakota Village, Ravikamatam Mandal, Anakapalli District.**
4.	**Sri Gudala Lakshmana Rao, S/o Late Nooka Raju, 25 years, R/o SC Colony, Nindugonda Village, Rolugunta Mandal, Anakapalli District.**
5.	**Sri Magapu Venkata Vara Prasad, S/o Rama Rao, 57 years, Tahsildar, Makavarapalem Mandal, Anakapalli District, R/o 4-48, Backside of Govt. High school, Adams School Road, Chodavaram**
6.	**Sri Kagita Yedukondalu, Deputy Executive Engineer, Zone-V, Gnanapuram, R/o. D.No.39-8-51/4, Sec-8, Muralinagar, Visakhapatnam (Mediator-I)**
	He is one of the mediators of surprise check conducted on the office of the Tahsildar, Pendurthi, Visakhapatnam on 20.01.2023. He speaks about his observations as Mediator during the Surprise Check and etc. facts.
7.	**Sri Kanchapu Prabhakar, S/o. Appala Raju, 55 Yrs., Sr. Asst., Establishment (C-Section) G.V.M.C. Main Office, R/o. D.No.14-501, Sec-3, Arilova, Visakhapatnam District (Mediator-II).**
	He is one of the mediators of surprise check conducted on the office of the Tahsildar, Pendurthi, Visakhapatnam on 20.01.2023. He speaks about his observations as Mediator during the Surprise Check and etc. facts

8.	**Sri Hanumanthu Venkata Jaya ram S/o late Papa Rao, N Revenue Divisional Officer, Narsipatnam Division, Anakapalli District, N/o Talagam (V), Tekkali Mandal, Srikakulam District**
9.	**Sri. G. Prema Kumar, Inspector, ACB, Visakhapatnam Range**
10	Any other witness to be mentioned at the time of enquiry.

CHARGE –IV:

The following oral evidence is available on record.

1.	**Kum Tanari Sailaja Rani, D/o. Apparao, 27 Yrs., Election Operator, O/o. the Tahsildar, Rolugunta Mandal, Anakapalli Dist., R/o. D.No.31-85, Kotha Veedhi Ramalayam, Narsipatanam, Anakapalli Dist.**
2.	**Sri Magapu Venkata Vara Prasad, S/o Rama Rao, 57 years, Tahsildar, Makavarapalem Mandal, Anakapalli District, R/o 4-48, Backside of Govt. High school, Adams School Road, Chodavaram**
3.	**Sri Kagita Yedukondalu, Deputy Executive Engineer, Zone-V, Gnanapuram, R/o. D.No.39-8-51/4, Sec-8, Muralinagar, Visakhapatnam (Mediator-I)**
	He is one of the mediators of surprise check conducted on the office of the Tahsildar, Pendurthi, Visakhapatnam on 20.01.2023. He speaks about his observations as Mediator during the Surprise Check and etc. facts.
4.	**Sri Kanchapu Prabhakar, S/o. Appala Raju, 55 Yrs., Sr. Asst., Establishment (C-Section) G.V.M.C. Main Office, R/o. D.No.14-501, Sec-3, Arilova, Visakhapatnam District (Mediator-II).**
	He is one of the mediators of surprise check conducted on the office of the Tahsildar, Pendurthi, Visakhapatnam on 20.01.2023. He speaks about his observations as Mediator during the Surprise Check and etc. facts
5.	**Sri Hanumanthu Venkata Jaya ram S/o late Papa Rao, N Revenue Divisional Officer, Narsipatnam Division, Anakapalli District, N/o Talagam (V), Tekkali Mandal, Srikakulam District**
6.	**Sri P.Venkata Ramana, District Revenue Officer, Anakapalli District.** He *furnished the job charts, service particulars* of the Tahsildar and staff of the Tahsildar's office, Rolugunta Mandal, Anakapalli District vide letter Computer.No. 18492/2023/Admn/A2, dated 28/02/2023.
7.	**Sri. G. Prema Kumar, Inspector, ACB, Visakhapatnam Range**
8.	Any other witness to be mentioned at the time of enquiry.

CHARGE –V:

The following oral evidence is available on record.

1.	**Sri Magapu Venkata Vara Prasad, S/o Rama Rao, 57 years, Tahsildar, Makavarapalem Mandal, Anakapalli District, R/o 4-48,**

	Backside of Govt. High school, Adams School Road, Chodavaram
2.	**Sri Kagita Yedukondalu, Deputy Executive Engineer, Zone-V, Gnanapuram, R/o. D.No.39-8-51/4, Sec-8, Muralinagar, Visakhapatnam (Mediator-I)**
	He is one of the mediators of surprise check conducted on the office of the Tahsildar, Pendurthi, Visakhapatnam on 20.01.2023. He speaks about his observations as Mediator during the Surprise Check and etc. facts.
3.	**Sri Kanchapu Prabhakar, S/o. Appala Raju, 55 Yrs., Sr. Asst., Establishment (C-Section) G.V.M.C. Main Office, R/o. D.No.14-501, Sec-3, Arilova, Visakhapatnam District (Mediator-II).**
	He is one of the mediators of surprise check conducted on the office of the Tahsildar, Pendurthi, Visakhapatnam on 20.01.2023. He speaks about his observations as Mediator during the Surprise Check and etc. facts
4.	**Sri Hanumanthu Venkata Jaya ram S/o late Papa Rao, N Revenue Divisional Officer, Narsipatnam Division, Anakapalli District, N/o Talagam (V), Tekkali Mandal, Srikakulam District**
5.	**Sri P.Venkata Ramana, District Revenue Officer, Anakapalli District.** He *furnished the job charts, service particulars* of the Tahsildar and staff of the Tahsildar's office, Rolugunta Mandal, Anakapalli District vide letter Computer.No. 18492/2023/Admn/A2, dated 28/02/2023.
6.	**Sri. G. Prema Kumar, Inspector, ACB, Visakhapatnam Range**
7.	Any other witness to be mentioned at the time of enquiry.

G JAYALAKSHMI
SPECIAL CHIEF SECRETARY TO GOVERNMENT (FAC)

SECTION OFFICER

ANNEXURE –IV

DOCUMENTARY EVIDENCE

CHARGE-I:

1.	Surprise check proceedings dtd.20.01.2023 drafted in the office of the Tahsildar, Rolugunta Mandal, Anakapalli District. (S.No. 1 of the documentary evidence)
2.	A made up file pertaining to Mee-Seva Dashboard (S.No. 6 of the documentary evidence)
3.	A made up file pertaining to AP Seva Services Dashboard (S.No. 7 of the documentary evidence)
4.	Letter RC.No.905/2023/G/Dt:24.06.2023 & 27.06.2023 of Revenue Divisional Officer, Narsipatnam Division, Anakapalli District (S.No. 10 of the documentary evidence)
5.	Letter vide Computer No. 18492/2023/Admn/A2, dated 28/02/2023 of the District Revenue Officer, Anakapalli (S.No. 11 of the documentary evidence)
6.	Citizen Charter
7.	Any other document to be mentioned at the time of enquiry

CHARGE-II**:**

1.	Surprise check proceedings dtd.20.01.2023 drafted in the office of the Tahsildar, Rolugunta Mandal, Anakapalli District. (S.No. 1 of the documentary evidence)
2.	A made up file relating to Photostat copies of mutation applications which were rejected 50 applications were selected randomly and verified (09 rejected mutation applications) (S.No. 8 of the documentary evidence)
3.	Letter RC.No.905/2023/G/Dt:24.06.2023 & 27.06.2023 of Revenue Divisional Officer, Narsipatnam Division, Anakapalli District (S.No. 10 of the documentary evidence)
4.	Letter vide Computer No. 18492/2023/Admn/A2, dated 28/02/2023 of the District Revenue Officer, Anakapalli (S.No. 11 of the documentary evidence)
5.	Any other document to be mentioned at the time of enquiry

CHARGE-III**:**

1.	Surprise check proceedings dtd.20.01.2023 drafted in the office of the Tahsildar, Rolugunta Mandal, Anakapalli District. (S.No. 1 of the documentary evidence)
2.	Letter RC.No.905/2023/G/Dt:24.06.2023 & 27.06.2023 of Revenue Divisional Officer, Narsipatnam Division, Anakapalli District (S.No. 10 of the documentary evidence)
3.	Letter vide Computer.No. 18492/2023/Admn/A2, dated 28/02/2023 of the District Revenue Officer, Anakapalli (S.No. 11 of the documentary evidence)
4.	Any other document to be mentioned at the time of enquiry

CHARGE–IV:

1.	Surprise check proceedings dtd.20.01.2023 drafted in the office of the Tahsildar, Rolugunta Mandal, Anakapalli District. (S.No. 1 of the documentary evidence)
2.	Letter RC.No.905/2023/G/Dt:24.06.2023 & 27.06.2023 of Revenue Divisional Officer, Narsipatnam Division, Anakapalli District (S.No. 10 of the documentary evidence)
3.	Letter vide Computer No. 18492/2023/Admn/A2, dated 28/02/2023 of the District Reeue Officer, Anakapalli (S.No. 11 of the documentary evidence)
4.	G.O.M.S.No. 162 General Administration (SER-C) Department, Dated 28.12.2002. (S.No. 15 of the documentary evidence)
5.	Any other document to be mentioned at the time of enquiry

CHARGE–V:

1.	Surprise check proceedings dtd.20.01.2023 drafted in the office of the Tahsildar, Rolugunta Mandal, Anakapalli District. (S.No. 1 of the documentary evidence)
2.	Record Room Register.(S.No. 2 of the documentary evidence).
3.	Movement Register. (S.No. 3 of the documentary evidence).
4.	F-Line Register. (S.No. 4 of the documentary evidence).
5.	Personal Cash Register. (S.No. 5 of the documentary evidence).
6.	Letter RC.No.905/2023/G/Dt:24.06.2023 & 27.06.2023 of Revenue Divisional Officer, Narsipatnam Division, Anakapalli District (S.No. 10 of the documentary evidence)
7.	Letter vide Computer.No. 18492/2023/Admn/A2, dated 28/02/2023 of the District Reeue Officer, Anakapalli (S.No. 11 of the documentary evidence)
8.	G.O.M.S.No. 3 Rev (Serv-III) Dept, Dated 05.01.1990 of Govt of A.P. (S.No. 12 of the documentary evidence)
9.	G.O. Ms. No. 3 of Revenue (Ser.III) Department, Dated: 05.01.1990 &G.O. Ms. No. 20 of Revenue (Ser.II) Department, Dated: 21.01.2016 of Govt of AP. (S.No. 13 of the documentary evidence).
10.	Any other document to be mentioned at the time of enquiry

G JAYALAKSHMI
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SECTION OFFICER